



**ALBANY HIGH SCHOOL
CAREER AND TECHNICAL EDUCATION**

99 Kent Street • Albany, New York 12206 • 518-475-6400 • www.ahscte.com



Work Based Learning: Sample Student Training Plan

George Jetson	Sprocket Engineering and Design	
Student Name	Program of Study	
Advanced Sprocket 3D Printing	007	2049-2050
Course	Student ID#	School Year
Site Name: <u>Spacely Sprockets</u>		
Site Supervisor: <u>Mr. Spacely</u>		Telephone: <u>555-555-5555</u>
Site Address: <u>Sprocket International Drive</u>		
<u>Dover, DE 19901</u>		
Type of WBL Experience: <input type="checkbox"/> CO-OP Paid <input checked="" type="checkbox"/> CO-OP Unpaid <input type="checkbox"/> CEIP <input type="checkbox"/> GEWEP <input type="checkbox"/> WECEP <input type="checkbox"/> Other		
Start Date: 10/12/2049 End Date: 12/20/2013 Hours of Work: 8am to 9am		
Days of Week: <input type="checkbox"/> Monday <input checked="" type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday		

JOB OVERVIEW:

You will be assigned as a digital index operator. The job primarily requires you to repeatedly push a single button (or on occasion a series of buttons) on a computer named *RUDI* {Short for: Referential Universal Digital Indexer}. You will also be required to perform maintenance on very high-tech equipment. Other departments you will rotate through include: marketing, design, production, waste management, accounting and security.

(OVER)

CTE Mission: To illuminate numerous paths to success for our students to ensure that they are both college and career ready. With high-quality preparation for college and career, our graduates will have access to meaningful, long-term career opportunities and a more hopeful future.

Employability Skills (check targeted skills)**Business/Industry Skills (based on program)**

<input type="checkbox"/> Demonstrates responsibility on the job	<input type="checkbox"/> On the job safety
<input type="checkbox"/> Works independently when necessary	<input type="checkbox"/>
<input type="checkbox"/> Works well as a part of a team or group	<input type="checkbox"/>
<input type="checkbox"/> Dependable in attendance	<input type="checkbox"/>
<input type="checkbox"/> Demonstrates a positive customer service attitude	<input type="checkbox"/>
<input type="checkbox"/> Dresses appropriately for the workplace	<input type="checkbox"/>
<input type="checkbox"/> Use of language acceptable for the workplace	<input type="checkbox"/>
<input type="checkbox"/> Flexible and adapts well to change	<input type="checkbox"/>
<input type="checkbox"/> Accepts constructive criticism	<input type="checkbox"/>
<input type="checkbox"/> Uses time effectively	<input type="checkbox"/>

RESPONSIBILITIES & DUTIES:**Button Maintenance**

- Chemical test
- Mechanical test
- Seat height adjustment

Design

- Why sprockets are better than cogs
- Sprockets now and then
- Sprockets of the future

Basic Sprocket Production

- Sprocket basic design theory
- Production equipment
- Conveyor belt safety
- Reject sprockets

Marketing

- Know your customers
- Everyone needs a sprocket

Waste Management

- Maintaining sprocket recycling program
- Disposing of hazardous sprockets

Accounting

- How much is too much for a sprocket?
- Projected future markets
- How can you lower cost of production

Security

- Know thy competitor: Coswell's Cogs



[Type text]