



**ALBANY HIGH SCHOOL  
WORK BASED LEARNING PROGRAM**

99 Kent Street • Albany, New York 12206 • 518-475-6401 • fax 518-475-6402



**Student Training Plan**

<u>George Jetson</u>	<u>Sprocket Engineering and Design</u>	
Student Name	Program of Study	
<u>Advanced Sprocket 3D Printing</u>	<u>007</u>	<u>2049-2050</u>
Course	Student ID#	School Year
Site Name: <u>Spacely Sprockets</u>		
Site Supervisor: <u>Mr. Spacely</u>	Telephone: <u>555-555-5555</u>	
Site Address: <u>Sprocket International Drive</u>		
<u>Dover, DE 19901</u>		
Type of WBL Experience: <input type="checkbox"/> CO-OP Paid <input checked="" type="checkbox"/> CO-OP Unpaid <input type="checkbox"/> CEIP <input type="checkbox"/> GEWEP <input type="checkbox"/> WECEP <input type="checkbox"/> Other		
Start Date: 10/12/2049 End Date: 12/20/2013 Hours of Work: 8am to 9am		
Days of Week: <input type="checkbox"/> Monday <input checked="" type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday		

**JOB OVERVIEW:**

You will be assigned as a digital index operator. The job primarily requires you to repeatedly push a single button (or on occasion a series of buttons) on a computer named *RUDI* {Short for: Referential Universal Digital Indexer}. You will also be required to perform maintenance on very high-tech equipment. Other departments you will rotate through include: marketing, design, production, waste management, accounting and security.

**Employability Skills (check targeted skills)****Business/Industry Skills (based on program)**

<input type="checkbox"/> Demonstrates responsibility on the job	<input type="checkbox"/> On the job safety
<input type="checkbox"/> Works independently when necessary	<input type="checkbox"/>
<input type="checkbox"/> Works well as a part of a team or group	<input type="checkbox"/>
<input type="checkbox"/> Dependable in attendance	<input type="checkbox"/>
<input type="checkbox"/> Demonstrates a positive customer service attitude	<input type="checkbox"/>
<input type="checkbox"/> Dresses appropriately for the workplace	<input type="checkbox"/>
<input type="checkbox"/> Use of language acceptable for the workplace	<input type="checkbox"/>
<input type="checkbox"/> Flexible and adapts well to change	<input type="checkbox"/>
<input type="checkbox"/> Accepts constructive criticism	<input type="checkbox"/>
<input type="checkbox"/> Uses time effectively	<input type="checkbox"/>

**RESPONSIBILITIES & DUTIES:****Button Maintenance**

- chemical test
- mechanical test
- seat height adjustment

**Design**

- why sprockets are better than cogs
- sprockets now and then
- sprockets of the future

**Basic Sprocket Production**

- sprocket basic design theory
- production equipment
- conveyor belt safety
- reject sprockets

**Marketing**

- know your customers
- everyone needs a sprocket

**Waste Management**

- maintaining sprocket recycling program
- disposing of hazardous sprockets

**Accounting**

- how much is too much for a sprocket?
- projected future markets
- how can you lower cost of production

**Security**

- know thy competitor: Coswell's Cogs

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