



**ALBANY HIGH SCHOOL
CAREER AND TECHNICAL EDUCATION**

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Work Based Learning: Cosmetology Acceptable Hours

Acceptable activities that may count towards required 1000 hour Cosmetology Licensing Program

An informal survey of registered cosmetology programs indicates that approximately 65 percent of the students enrolled in the two year program complete the required 1000 hours and a majority of those students attend additional summer programs to complete the required hours. Snow closings and delays, district holidays, and minimal legal absences severely hinder many students from completing the required 1000 hours in the two years that most programs operate.

In an effort to enhance student success rates in secondary cosmetology programs in New York State, the following guidelines should be used to determine what types of out- of- school activities can be used to help students meet the 1000 hour requirement within a two year timeframe. Students wishing to use these experiences to complete the required hours must be in good academic standing based on attendance and grade requirements as determined by each school district. (A 70 percent passing grade is used for licensing exams.)

A maximum of 125 hours of approved activities may be used towards the 1000 hour requirement

All activities must

1. be pre-approved and supervised by their New York State certified cosmetology teacher;
2. require a graded one to two page paper describing the experience and knowledge gained from each different activity. The papers, which are kept as a part of the student portfolio, must meet ELA standards as well as program objectives; or
3. offer students in good academic standing the opportunity to participate in a variety of activities and not be limited to one type of activity.

Work-based learning activities must be unpaid, observation activities only, under the supervision of a work-based learning coordinator.

Examples of teacher-suggested student activities:

1. Advanced training classes such as hair coloring, hair cutting, skin care, nail technology, natural hair care and hair styling offered by third party entities
2. Cosmetology related trade shows
3. Curricular based activities in a clinical setting such as performing hairstyles or makeup for school fashion shows, drama presentations, or health and beauty community service days
4. Career Exploration Internship Program and/ or job shadowing
5. Related student leadership organization activities

Participation in a broader range of experiences can increase the knowledge and skills of students and offers them the chance to experience the business aspect of the appearance enhancement industry.



CTE Mission: To illuminate numerous paths to success for our students to ensure that they are both college and career ready. With high-quality preparation for college and career, our graduates will have access to meaningful, long-term career opportunities and a more hopeful future.