

ALBANY HIGH SCHOOL WORK BASED LEARNING PROGRAM



99 Kent Street • Albany, New York 12206 • 518-475-6401 • www.ahscte.com

Program:

Supervisor/Mentor:

Contact Info:

Please rate the student (0 is not applicable, 1 low performing thru 5 high performing) in the following areas:

		0	1	2	3	4	5
1.	Is the student prompt and dependable in attendance?						
2.	Does the student demonstrate responsibility on the job?						
3.	Does the student work independently when necessary?						
4.	Does the student work well as a part of a team or group?						
5.	Does the student demonstrate trustworthiness and honesty?						
6.	Does the student demonstrate a positive customer service attitude?						
7.	Does the student dress appropriately for the workplace?						
8.	Does the student's use of language meet your expectations?						
9.	Is the student flexible and does he/she adapt well to change?						
10.	Does the student work effectively with people of diverse backgrounds?						
11.	Is the student accepting of constructive criticism?						
12.	Does the student complete her/his assignments as instructed?						
13.	Is the student's behavior self-managed?						
14.	Does the student use time effectively?						
15.	Does the student show the required skills and abilities for basic jobs?						

Overall student performance (based on scoring above):

Excellent (Score 68 - 75)	Above average (Score 60 - 67)	Average (Score 53 - 59)
Below average (Score 48 - 5	2) Failing (Score less	than 47)

Comments:

Supervisor/Mentor Signature:

Please return the completed form to the WBL Coordinator at the above address.